



CAPRICORN ASSOCIATES
A c c o u n t i n g

Capricorn Associates

Capricorn Associates was established in 2012 to provide professional Accounting Outsourcing Services to Chartered Accountants and businesses in UK. We have a team of qualified accountants having experience of UK accountancy work of more than 10 years. Our highly qualified accountants are proficient at working with all UK accounting software's.

Capricorn Associates Accounting services helps in increasing efficiency and saving costs. With us firms no longer have to deal with the expenses of purchasing and maintaining on-site software and on-site accounting employees. Rather, they just need to be able to access the Internet and figure out the most effective means of communicating with their cloud accountant. Businesses would no longer require on-site accounting personnel and could save thousands of pounds a year. We can help you achieve superior results with our accounting and technological resources.



More importantly, perhaps than improvements in cost-efficiency and quality, outsourcing to Capricorn Associates lets you focus on primary tasks like business development, better client relationship management, etc.

Services Portfolio

- Accounting Services
- Bookkeeping Services
- Payroll Services - Daily, weekly and Monthly
- Management Account Services
- Value Added Tax Services
- Tax Planning Services
- Secretarial Services
- Self-Assessment & Tax Returns
- Invoicing and Credit Control
- Supplier Reconciliations and Payment Runs
- Cash Book, Bank Reconciliations, Cash Flow & Treasury



Our Promise to you

- Value
- Service
- Quality



Logistics

For your convenience we have two logistics options

- We have a tie up with a scanning company based in UK which will collect documents from you, scan them and return them back to you
- You can courier the documents to us or else you can scan it and upload the soft copies on our dedicated ftp servers.



Software's we use & we are good at

Bookkeeping/VAT:

- Sage
- Quick Books
- XERO
- VT Transaction
- Other on Request

Year end/Tax returns:

- IRIS
- Taxcalc
- XERO
- VT Final
- Other on Request



Quality check

- Two-level file review and signoff by senior accountants: even for the smallest assignments
- Highest standards of staff recruitment and training



IT Infrastructure

- Dedicated UK Phone lines.
- Intel workstations networked on 100 Mbps LAN
- Internet: dedicated 2048k leased line, 512k backup line

Data Security

- Heavy duty antivirus software on all machines
- Restricted access to servers, work floors, internet
- Disabled 'copy' media (USB drives, printers) on all systems



Client Benefits

- **60% to 70%** annual **cost savings** with no capital investment
- Greater focus on the **core business** and **profitability**
- More **effective** use of management and employee time
- Easily **Scale** your business without investing in Infrastructure and Human Resources



See what our existing clients have to say about us

“Capricorn Associates have provided us with an excellent and reliable service. Outsourcing work to them has meant that I am able to spend more time talking to my clients and building my practice.

I believe that using their services have helped me free up time to provide additional services to my clients.

I would definitely recommend Capricorn Associates“



Leading Chartered Accountancy Firm, Hendon, London

“Capricorn Associates are a professional and well organized outsourcing solution for accountants. We have tried and used numerous alternative companies in the past but Capricorn has proved to be the most proficient.

Outsourcing has helped our firm be able to grow and take on new clients by helping with the work load during particularly busy periods. The team is always friendly and dedicated to meeting our requirements.

We would happily recommend Capricorn Associates to any accountant who needs extra help during busy periods.”

Leading Chartered Accountancy Firm, Harrow, London



To get a free Trial Job get in touch with us now



Contact us

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